



Legal Research Analyst (Volunteer)

Who We Are

Human Rights Research Center (HRRC) is an established 501(c)(3) nonprofit that brings a multidisciplinary approach to human rights and seeks to bridge the gap between academic research and the wider public. We **educate** through facts, **advocate** using our research findings, and take **action** to implement change.

Who You Are

We are seeking a compelling and mission-driven **Volunteer Podcast Host** to lead HRRC's podcast series focused on human rights, advocacy, and lived experiences. This role is ideal for someone who thrives in engaging conversations, has a strong storytelling voice, and is passionate about amplifying diverse perspectives.

What You'll Do

- Develop and host regular podcast episodes that reflect HRRC's mission and research
- Conduct interviews with advocates, researchers, and individuals impacted by human rights issues
- Collaborate with HRRC teams to identify timely and relevant topics
- Assist in writing episode outlines, scripts, and promotional materials
- Ensure a respectful and inclusive tone while handling sensitive topics
- Coordinate with the editing team to review audio and publish episodes
- Monitor listener feedback and incorporate insights to improve future content
- Share episodes across platforms and contribute to digital promotion strategy

Qualifications

- Demonstrated interest in human rights, social justice, public storytelling, or a related field.
- Prior experience with hosting, public speaking, or interviewing (professional or volunteer)
- Strong communication skills and comfort speaking on sensitive topics with empathy
- Basic knowledge of podcast recording tools and remote audio platforms
- Ability to collaborate in a virtual, fast-paced, start-up nonprofit environment
- Editorial judgment and a thoughtful approach to representation and inclusion
- Experience with Canva, Wix, or content management systems is a plus
- Familiarity with audio editing tools and podcast publishing platforms preferred

Compensation and Commitment

This is a volunteer, virtual opportunity with the expectation of 4-6 hours of work per week. At least a six-month time commitment is required.

Human Rights Research Center (HRRC)
Website: www.humanrightsresearch.org
501(c)3 IRS EIN: 87-1306523
2000 Duke Street, Suite 300, Alexandria, VA 22314, U.S.A.



Benefits of Volunteering with Us

- Lead impactful conversations that inform and inspire
- Build a portfolio of recorded episodes and hosted interviews
- Collaborate with a mission-driven team
- Develop and showcase skills in nonprofit media and communications
- Receive professional references, LinkedIn endorsements, and public acknowledgment for your work

How to Apply

Please complete the online application form: <https://forms.gle/9zEou9CE78LkupSbA>.

Human Rights Research Center (HRRC) is committed to equal opportunity and promotes equity and transparency as core values. HRRC practices inclusiveness in decision making through the use of consultation with employees throughout the organization. HRRC does not discriminate against any person on the basis of actual or perceived race, color, religion, national origin, ancestry, citizenship status, age, ability, gender, marital status, veteran status, sexual orientation, genetic information, arrest record or any other characteristic protected by applicable federal, state or local laws. Applicants committed to equity from all backgrounds, experiences, abilities, and identities are encouraged to apply.