



Podcast Producer Contributor

Who We Are:

Human Rights Research Center (HRRC) is a newly established startup that brings a multidisciplinary approach to human rights and seeks to bridge the gap between academic research and the wider public. We **educate** through facts, **advocate** using our research findings, and take **action** to implement change.

HRRC is looking for a Podcast Producer Contributor to join the team. Given the nature of this role's work, and the current COVID-19 pandemic, this position can be completed remotely.

Who You Are:

You are a champion for international human rights. You recognize the importance of sharing stories on human rights issues from around the world to raise awareness. You are a strong independent worker and effective team player who enjoys collaborating across different departments. You know how to foster relationships. You thrive in fast paced environments while working on multiple projects at a time.

What You'll Do:

- Coordinate and assist with guest research, scheduling, and rescheduling.
- Record, edit, and contribute to the development of the podcast content (video and audio).
- Perform audio engineering tasks such as tuning, mixing, and leveling the audio.
- Edit video and audio using audio editing software (that you're proficient in) to clean up the audio interviews.
- Upload podcast to the HRRC website (Wix) and YouTube channel.
- Tailor, adapt, and edit content for podcast/video/social media.
- Work with the HRRC management and communications teams in promoting the podcast on all social media channels.
- Exceptional candidates will have experience in podcast production and conducting interviews with government officials, media professionals, and vulnerable individuals/survivors of injustice.
- Must have own recording equipment and software as HRRC does not have funding at this time.

Compensation

This is an unpaid, part-time, virtual opportunity.

Human Rights Research Center (HRRC) is committed to equal opportunity and promotes equity and transparency as core values. HRRC practices inclusiveness in decision making through the use of consultation with employees throughout the organization. HRRC does not discriminate against any person on the basis of actual or perceived race, color, religion, national origin, ancestry, citizenship status, age, ability, gender, marital status, veteran status, sexual orientation, genetic information, arrest record or any other characteristic protected by applicable federal, state or local laws. Applicants committed to equity from all backgrounds, experiences, abilities, and identities are encouraged to apply.

Human Rights Research Center (HRRC)

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